

Town Hall Meeting Announcement
August 16, 2012
BOE Board Room

The Board of Equalization (BOE) employees have the opportunity to attend a Town Hall Meeting to have questions and concerns addressed regarding the pipe system and spandrel glass at the 450 N Street Building. The Town Hall Meeting will be held in the BOE Board Room located at 450 N Street, Sacramento, on Thursday, August 16, 2012, 1:00-2:30 p.m., the last 30 minutes will be for a union/employee group session.

The Town Hall Meeting will be facilitated by The Kolbe Company, an independent company retained by BOE. The panel will consist of:

- Board of Equalization
Liz Houser, Deputy Director, Administration Department
- Department of General Services (DGS)
Jim Derby, Assistant Deputy Director, Real Estate Services Division
Angela Vebaere, Chief, Building and Property Management Branch
Nik Karlsson, Chief, Project Management Branch
- Contractors - retained by DGS
Interactive Resources - Represented by Tom Butt
Wiss Janney Elstner Associates, Inc. - Represented by David Green

Employees will be provided the opportunity to meet with labor union representatives for up to thirty (30) minutes at the end of the Town Hall Meeting. Employees will be allowed up to one and one half (1 ½) hours of state time to attend.

Employees must coordinate attendance of the Town Hall Meeting, including lunch schedule changes, with their supervisor to ensure adequate office coverage.

Questions may be submitted in advance.

Regardless of how employees elect to participate, questions in advance are encouraged to allow the maximum amount of information to be addressed at the Town Hall Meeting. Questions may either be submitted to the panel via email during the meeting by using the email address posted with the meeting link, or you may submit question(s) to Kristi Petretti, BOE Health and Safety Officer, at healthan@boe.ca.gov by noon on Wednesday, August 15, 2012.

Three ways to participate:

- **In-person** - Attendance in-person will be on a first-come first-served basis, and limited to the maximum seating capacity of the Board Room. We cannot accommodate reservations and/or pre-scheduling of attendance.
- **Live stream on eBOE** - Employees may participate via live-stream, by accessing eBOE at the scheduled meeting date/time and clicking on the meeting link.

- **Viewing recorded video on eBOE** - The meeting will be recorded and posted on eBOE after close of business on Thursday, August 23, 2012. Employees who wish to view the recorded meeting will have the opportunity to do so by accessing posted recordings in the News and Highlights section, or on the Board Website under the Headquarters Building Assessment, Building Updates page.

If you have any questions, contact Kristi Petretti, Health and Safety Officer, at healthan@boe.ca.gov

SCHEDULED TOWN HALL EVENTS ARE FOR BOE EMPLOYEES AND UNION REPRESENTATIVES ONLY.